

Harbledown and Rough Common Parish Council
www.harbledown-pc.gov.uk

**NOTICE OF THE ORDINARY PARISH COUNCIL MEETING THAT WILL
BE HELD ON MONDAY 27th JULY 2026 AT 19:00 at Rough Common
Village Hall.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out in the agenda. Members of the public and press are invited to attend the meeting. *Under the Openness of Local Government Bodies Regulations 2014, attendees may be filmed, recorded or otherwise reported about by anyone present. Unless advised otherwise, the council accepts no responsibility for data recorded in this way or its distribution.*

AGENDA

134/26 Welcome and apologies for absence

To welcome attendees and to receive and approve apologies and reasons for absence

135/26 Resignation of a councillor and notice of a vacancy for Upper Harbledown

To acknowledge the resignation of Christine Hughes and note the vacancy for a councillor for Upper Harbledown

136/26 Declarations of Interests and Dispensations

To receive any declarations of interest relating to items in this agenda

137/26 Items to be taken in a private session

To determine which items, if any, of the agenda should be taken with the public excluded. *Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting*

To consider taking item 163/26 in private session on the grounds that the business to be transacted concerns contemplated legal proceedings, legal advice, litigation risk and the Council's negotiating position and that publicity would be prejudicial to the public interest.

138/26 Confirmation of the Minutes of the last Parish Council meeting

To approve the Minutes of the Ordinary Parish Council Meeting on 29th June, 2026

139/26 The Clerk's Report

To receive the Clerk's report outlining actions taken following the last Parish Council meeting

140/26 Open Forum

To invite reports from Ward and County Councillors if in attendance. To ask the public if they wish to speak on any matter. *The period of time designated for public participation in accordance with standing order 3(e) shall not exceed 15 minutes unless directed by the chair of the meeting, and subject to standing order 3(f) a member of the public shall not speak for more than 5 minutes.*

141/26 Financial matters

Bank Account Balances and Reconciliations

- i. To approve the bank account balances and reconciliation for June 2026
- ii. **Accounts for payment** – For information only

Payee	Total
Nest Pension (May 2026)	£129.31
Information Commissioners Office	£47.00
Lloyds Service Charge	£4.25
Clerk's Sal & Exp. June 2026	£1,488.50
P30 June 2026	£631.93
Meadow Grange	£754.00

142/26 Quarterly reconciliation of the receipts and payments along with a budget to expenditure report

To receive the quarterly reconciliation of receipts and payments together with the budget to expenditure report

143/26 Staffing matters

To receive notification that the Approved Mileage Allowance Payment (AMAP) rate of the Clerk's mileage allowance has been increased from 45p to 55p per mile in accordance with the Clerk's contractual arrangements and has been backdated to 1st April 2026

144/26 Concurrent Funding Grant

To resolve to sign the grant agreement for 2026/27 and return to Canterbury City Council with the requested documents

145/26 Planning Applications

To consider planning policies, applications and appeals received and resolve to submit comments where appropriate. **Please note that any applications received following the issue of this agenda will be considered**

146/26 Replacement mower

To resolve to remove the existing mower from the Parish Council assets and approve the purchase of a replacement mower

147/26 Role of the Allotments' Representative

To consider and resolve to adopt the proposed description of the role and responsibilities of the Allotments' Representative

148/26 Replanting of the War Memorial

To resolve to purchase mulch and soil improver and new plants at an approximate cost of £1,200

- 149/26 Fly-tipping garden waste**
To resolve whether to post the draft notice to residents on a section of Rough Common Road regarding the regular garden waste fly-tipping that occurs on the land opposite the village hall
- 150/26 Old Coach and Horses Public House**
To resolve whether to email the proposed letter to the new owner of the public house and determine any further actions
- 151/26 Resident's survey**
To resolve to publish the draft summaries of the survey responses and any further steps
- 152/26 Neighbourhood Plan Steering Group**
To hear of any updates and resolve any future actions
- 153/26 RoSPA report**
To resolve actions following the latest RoSPA report
- 154/26 Cheyney Field**
i) To resolve to obtain quotations to remove and replace the barbed wire fencing with paling fencing along the bridle way from the metal gate to the A2 fly-over.
ii) To resolve to obtain quotations to remove any barbed wire at ground level in the field
- 155/26 Rubbish at Faulkner's Lane**
To receive any updates
- 156/26 Central Government Local Council Re-organisation**
To receive any updates on the new unitary council for East Kent which will cover the areas currently served by Canterbury, Thanet and Dover as from April 2028
- 157/26 Checks for the defibrillator at RCVH and Upper Harbledown**
To hear and record the checks made to date
- 158/26 Reports of Councillors with Portfolios**
I. **Open Spaces and Allotments**
To receive the report for open spaces and allotments
II. **Footpaths**
To receive the report for footpaths
III. **Tree Matters**
To receive the report for tree matters
IV. **Highways**
To receive the report for highways
V. **Public Communications**
To receive an update for public communications

- 159/26 Reports of Councillor Representatives**
- VI. No Man's Orchard**
To receive the report for No Man's Orchard
 - VII. Police Liaison**
To receive the latest report
 - VIII. Rough Common Village Hall**
To receive a report from Rough Common Village Hall
 - IX. KALC and other official bodies**
To receive any report for KALC and or other official bodies
- 160/26 Correspondence**
To receive and consider any correspondence previously circulated to councillors
- 161/26 Items to be placed on the next Agenda**
Items for consideration, should be emailed to: clerk@harbledown-pc.gov.uk
no later than Friday, 4th September, 2026
- 162/26 Date and location of the next meeting**
The date of the next meeting will be Monday, 14th September 2026 commencing at 19:00 at St Mary's Hall, Upper Harbledown
- 163/26 Access to Cheyney Field**
- i) To consider a request from a resident for access to Cheyney Field from their rear garden
 - ii) To consider any actions required in relation to an existing access point that is no longer in use

Signed by: Wendy Gregory Dated: 22.07.2026

Supporting docs:

Draft Minutes of the meeting 29 June 2026
 Bank account reconciliation for June 2026
 Quarter 1 reconciliation and expenditure to budget report
 Concurrent funding grant application
 Proposed replacement mower
 Invoices: Clerk's salary and expenses for June 2026, P30 June 2026, Meadow Grange invoice, Papers for concurrent funding claim, details of new mower, Allotments'
 Representative role description
 Proposed notice for residents on garden waste fly-tipping
 Response to risk assessment for Cheyney Field
 Resident survey findings for each village
 RoSPA report
 Proposed letter to new owners of the Old Coach and Horses
 Email request for access to the Cheyney Field and details of an existing access point